

## RESERVE YOUR HOTEL ROOM EARLY!

All hotel requests are processed on an availability basis.

### RESERVATIONS

**ONLINE:** Reservations can be made online at [www.apwa.net/congress](http://www.apwa.net/congress).

**TELEPHONE:** Reservations can be made Monday through Friday from 8 a.m.–5 p.m. CST by calling 1-800-424-5250 (International: 1-847-940-2153)

**FAX:** Reservations can be faxed to APWA/NOMCVB Housing Bureau at 1-800-521-6017 (International: 1-847-940-2386).

**MAILED:** Reservations can be mailed to NOMCVB/APWA Housing Bureau, 108 Wilmot Road, Suite 400, Deerfield, IL 60015-5124

To take advantage of the special APWA rates, please make your reservation by Friday, July 18, 2008. Reservations can continue to be made through the APWA/NOMCVB Housing Bureau through Wednesday, July 23, 2008 on a hotel and rate availability basis. Beginning July 28, 2008 all reservations must be made directly with the hotels.

Special requests cannot be guaranteed; however, hotels will do their best to honor all requests. Hotels will assign specific room types upon check-in, based on availability.

### TAXES

All rates are per room and are subject to 13% state and local tax, (subject to change) plus an occupancy tax when applicable.

### CONFIRMATIONS

APWA/NOMCVB Housing Bureau will send you a confirmation of your reservation. Please review all information for accuracy. If you have changes or do not receive your confirmation, please contact the APWA/NOMCVB Housing Bureau at 1-800-424-5250 or 1-847-940-2153 for International callers or by e-mail at [apwa@experient-inc.com](mailto:apwa@experient-inc.com).

### DEPOSITS

A \$150 US deposit is required for each room (\$300 US for a one-bedroom suite). Major credit cards (MasterCard, Visa, American Express and Discover) are accepted and must be valid through August 2009. Checks are also accepted. Checks must be in US Dollars and drawn on a U.S. Bank and made payable to APWA/Experient.

### CANCELLATIONS

Reservations may be cancelled and a full refund will be issued if room is cancelled by Wednesday, July 23, 2008. Refunds will be made in the same form of payment as originally submitted. Reservations cancelled after Wednesday, July 23, 2008 must be made directly with the hotel. Hotel will process all cancellations. Reservations cancelled after July 23, 2008 but prior to 72 hours of arrival will be subject to a \$17 processing fee. Cancellations made within 72 hours of arrival will result in forfeiture of the entire deposit.

### SUITES

Suites must be requested in writing via e-mail at [apwa@experient-inc.com](mailto:apwa@experient-inc.com) or by fax 1-800-521-6017 or 1-847-940-2386 International. All suites are subject to APWA approval.

### CHANGES

Contact the NOMCVB/APWA Housing Bureau for all changes until Wednesday, July 23, 2008. After Wednesday, July 23, 2008 all changes must be made directly with the hotel.

### APWA CONGRESS HOTEL RESERVATION

Stay at one of the official Congress hotels and save on lodging and transportation to and from Congress Activities. APWA has negotiated great rates for all attendees at the hotels listed below. Complimentary shuttle service will operate from all the official Congress hotels. Use the map of the downtown area for hotel locations.

1. Hilton New Orleans Riverside \$150 Single or Double  
2 Poydras St., New Orleans, LA 70140  
1-504-561-0500
2. Embassy Suites \$140 Single or Double  
315 Julia St., New Orleans, LA 70130  
1-504-525-1993
3. DoubleTree Hotel \$135 Single or Double  
300 Canal St., New Orleans, LA 70130  
1-504-581-1300
4. Marriott Convention Center \$145 Single or Double  
859 Convention Center Blvd., New Orleans, LA 70130  
1-504-613-2888
5. Marriott on Canal \$135 Single or Double  
555 Canal St., New Orleans, LA 70130  
1-504-581-1000
6. J.W. Marriott \$145 Single or Double  
614 Canal St., New Orleans, LA 70130  
1-504-525-6500

\* All rates are per room and are subject to 13% state and local tax, (subject to change) plus an occupancy tax when applicable.

# Hotel Reservation Form

2008 APWA International Public Works Congress & Exposition  
New Orleans Convention Center • New Orleans, Louisiana • August 17–20, 2008

## HOUSING FOR APWA IS NOW OPEN

All hotel requests are processed on an availability basis.

### RESERVATIONS

**ONLINE:** Reservations can be made online at [www.apwa.net/congress](http://www.apwa.net/congress).

**TELEPHONE:** Reservations can be made Monday through Friday from 8 a.m.–5 p.m. CST by calling 1-800-424-5250 (International: 1-847-940-2153)

**FAX:** Reservations can be faxed to APWA/NOMCVB Housing Bureau at 1-800-521-6017 (International: 1-847-940-2386).

**MAILED:** Reservations can be mailed to NOMCVB/APWA Housing Bureau, 108 Wilmot Road, Suite 400, Deerfield, IL 60015-5124

To take advantage of the special APWA rates, please make your reservation by Friday, July 18, 2008. Reservations can continue to be made through the APWA/NOMCVB Housing Bureau through Wednesday, July 23, 2008 on a hotel and rate availability basis. Beginning July 28, 2008 all reservations must be made directly with the hotels.

Special requests cannot be guaranteed; however, hotels will do their best to honor all requests. Hotels will assign specific room types upon check-in, based on availability.

### TAXES

All rates are per room and are subject to 13% state and local tax, (subject to change) plus an occupancy tax when applicable.

### CONFIRMATIONS

APWA/NOMCVB Housing Bureau will send you a confirmation of your reservation. Please review all information for accuracy. If you have changes or do not receive your confirmation, please contact the APWA/NOMCVB Housing Bureau at 1-800-424-5250 or 1-847-940-2153 for International callers or by e-mail at [apwa@experient-inc.com](mailto:apwa@experient-inc.com).

### DEPOSITS

A \$150 US deposit is required for each room (\$300 US for a one-bedroom suite). Major credit cards (MasterCard, Visa, American Express and Discover) are accepted and must be valid through August 2009. Checks are also accepted. Checks must be in US Dollars and drawn on a U.S. Bank and made payable to APWA/Experient.

### CANCELLATIONS

Reservations may be cancelled and a full refund will be issued if room is cancelled by Wednesday, July 23, 2008. Refunds will be made in the same form of payment as originally submitted. Reservations cancelled after Wednesday, July 23, 2008 must be made directly with the hotel. Hotel will process all cancellations. Reservations cancelled after July 23, 2008 but prior to 72 hours of arrival will be subject to a \$17 processing fee. Cancellations made within 72 hours of arrival will result in forfeiture of the entire deposit.

### SUITES

Suites must be requested in writing via e-mail at [apwa@experient-inc.com](mailto:apwa@experient-inc.com) or by fax 1-800-521-6017 or 1-847-940-2386 International. All suites are subject to APWA approval.

### CHANGES

Contact the NOMCVB/APWA Housing Bureau for all changes until Wednesday, July 23, 2008. After Wednesday, July 23, 2008 all changes must be made directly with the hotel.

## 1. GENERAL INFORMATION

First Name _____	Last Name _____
Title _____	Company _____
Address _____	
City _____	State/Province _____ Zip/Postal Code _____ Country _____
Phone _____	Fax _____
E-mail Address _____	
Emergency Contact _____	
Emergency Contact Phone Number _____ Emergency Contact E-mail Address _____	

## 2. HOTEL SELECTION

Select three hotels to facilitate processing of your request. See map and hotel information for location and rates.

First \_\_\_\_\_ Second \_\_\_\_\_ Third \_\_\_\_\_

If all requested hotels are unavailable, a reservation will be made at the next available hotel.

Please indicate criteria for choices:

Comparable Room Rate     Proximity to Convention Center

ARRIVAL DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ a.m./p.m.

DEPARTURE DATE: \_\_\_\_\_

ADDITIONAL OCCUPANTS    Additional Occupant's Name(s) if sharing a room:

\_\_\_\_\_

\_\_\_\_\_

Single – 1 person    Double – 2 people    Triple – 3 people    Quad – 4 people

## 3. SPECIAL REQUESTS

Special reservation requests cannot be guaranteed, however, hotels will do their best to honor all special requests.

SMOKING     NON-SMOKING     Check here for disability

Do you have any physical challenges of which the hotel should be aware? List special or other needs:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 4. DEPOSIT INFORMATION

Rooms will not be held without a valid credit card number or check.

<input type="checkbox"/> Visa <input type="checkbox"/> MC	_____	_____
	Credit Card Number	Expiration Date
<input type="checkbox"/> AmEx <input type="checkbox"/> Disc	_____	
	Name of Card Holder	
	_____	
	Authorized Signature	

Check enclosed \$150 US made payable to: APWA/Experient  
Checks must be in U.S. dollars and drawn on a U.S. bank.