



2007 APWA International Public Works Congress & Exposition
Henry B. Gonzales Convention Center | San Antonio, TX | September 9-12, 2007

2007 APWA International Public Works Congress & Exposition
September 9-11, 2007
Henry B. Gonzales Convention Center
San Antonio, TX

Please Return Completed Form to:
The Audio Visual Management Group, Inc.
3310 Matrix Drive, Suite 200
Richardson, Texas 75082
Phone: (214) 343-2864
Fax: (214) 349-4658



EXHIBIT EQUIPMENT ORDER FORM

EXHIBITING COMPANY: _____
ORDER PLACED BY: _____
ORDER DATE: _____
BILLING ADDRESS: _____

Is company
Incorporated?
 Yes
 No

EXHIBIT BOOTH NUMBER: _____
I & COMPANY: (List If Applicable) _____
ON-SITE CONTACT: _____
(Must be present to accept equipment delivery)
DELIVERY DATE: _____ **DEL. TIME:** _____
PHONE #: _____ **FAX #:** _____
E-MAIL: _____

NOTE: Original invoice/receipt will be mailed upon confirmation.

Equipment is designed for use in confined spaces such as exhibit booths. This is only a partial listing. Additional items are available upon request.
Please call 1-800-283-AVMG (2864) for additional assistance.

ADVANCED SHOW RATE EXPIRES 8/27/07

Orders received after the above-listed expiration date will be subject to the applicable STANDARD SHOW RATE.

VIDEO EQUIPMENT: (Formatted for NTSC Playback)

QTY	DESCRIPTION	ADVANCED SHOW RATE	STANDARD SHOW RATE	SUBTOTAL
	1/2" VHS w/Auto Repeat	150.00	175.00	
	1/2" SVHS Player	250.00	275.00	
	DVD Player	275.00	325.00	
	20" Color TV Monitor	250.00	300.00	
	27" Color TV Monitor	300.00	325.00	
	20" TV/VCR Combo Unit	275.00	350.00	
	27" TV/VCR Combo Unit	400.00	450.00	

DATA DISPLAY EQUIPMENT: (For Use with Computer Equipment)

QTY	DESCRIPTION	ADVANCED SHOW RATE	STANDARD SHOW RATE	SUBTOTAL
	15" Flat Panel LCD Monitor	200.00	250.00	
	18" Flat Panel LCD Monitor	300.00	350.00	
	20" Flat Panel LCD Monitor	400.00	450.00	
	30" Flat Panel LCD Monitor	900.00	1000.00	
	42" Plasma Monitor	1100.00	1300.00	
	37" Plasma Monitor (4:3 ratio)	1200.00	1400.00	
	50" Plasma Monitor	1800.00	2000.00	
	61" Plasma Monitor	2800.00	3100.00	
	Dual Post Stand (for Plasma)	200.00	250.00	
	Wall Mounting Brackets	75.00	100.00	
	Plasma Speakers	100.00	120.00	

AUDIO EQUIPMENT:

QTY	DESCRIPTION	ADVANCED SHOW RATE	STANDARD SHOW RATE	SUBTOTAL
	Sound System: (2) Spkrs, (1) Wired Mic	400.00	450.00	
	Wireless Microphone	300.00	350.00	
	Self-Powered Speaker w/Stand	100.00	150.00	
	CD Player	120.00	150.00	
	Multimedia Speakers: Set of (2)	60.00	70.00	

COMPUTER EQUIPMENT: (Computer Systems Include: 15" Mon/Keyboard/Mouse/Win 2000 Std) *Laptops not included

QTY	DESCRIPTION	ADVANCED SHOW RATE	STANDARD SHOW RATE	SUBTOTAL
	P4 2.6 GHz (512Mb/40G/48XCD)	300.00	350.00	
	P4 3.0 GHz (512Mb/40G/CD/DVD)	400.00	450.00	
	Pentium Laptop	350.00	400.00	
	PowerMacG5 (1.8 GHZ/80G HDD/DV)	450.00	500.00	
	PowerBook G4 (512Mb/80G/CD/DVD)	550.00	600.00	
	Hub: 4-Port 10/100	50.00	60.00	
	HP LaserJet Printer	200.00	250.00	
	Plain Paper Fax Machine	150.00	200.00	

MISCELLANEOUS EQUIPMENT:

QTY	DESCRIPTION	ADVANCED SHOW RATE	STANDARD SHOW RATE	SUBTOTAL
	Flipchart Pad w/Markers	80.00	100.00	
	Projection Cart: <input type="checkbox"/> 42" or <input type="checkbox"/> 54"	40.00	60.00	
	LCD Projector (Call for Pricing)			

OTHER EQUIPMENT: (Please list requirements for a price quotation)

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LABOR:

HOURS	RATE PER HOUR	SUBTOTAL
	\$ 48 (ST)	
	\$ 72 (OT)	
	\$ 96 (DT)	

NOTE: All Operator Labor is Based on a 4-Hour Minimum

EQUIPMENT USAGE AGREEMENT:
FULL PAYMENT REQUIRED WITH THIS ORDER

- *Contact must be present to sign for all booth deliveries
- *On-site orders require payment in full PRIOR to delivery
- *Orders canceled pre-show are subject to a 30% Service Charge
- *Orders canceled on site are subject to a 50% Service Charge
- *Equipment provided in good condition must be returned the same
- *Customer will pay for repairs due to damage during use
- *Customer agrees to pay in full for lost or stolen equipment
- *Parties agree to equipment usage for above-mentioned dates
- *There will be no credit card fee on invoices of \$10,000 or less.
- *There will be a 5% fee added to the invoice if over \$10,000.

ACCEPTED BY: X

SIGNATURE DENOTES ACCEPTANCE TO AVMG TERMS

TOTAL CHARGES:

EQUIPMENT TOTAL	_____
20% SERVICE CHARGE	_____
(Applies to Equipment Only)	(\$84.00 Minimum)
Includes: Delivery, Standard Setup, and Pickup	
LABOR TOTAL	_____
SUBTOTAL	_____
7.75% SALES TAX	_____
TOTAL AMOUNT DUE	_____

A valid Tax ID # must accompany order for exemption in the state of Texas

METHOD OF PAYMENT:

CHECK # _____
Please make checks payable to AVMG, INC.

AMEX #: _____

MC #: _____

VISA #: _____

EXPIRATION DATE (mo./year): _____

CARD HOLDER: _____

BILLING ADDRESS: _____
If different from above-listed billing address

SIGNATURE: X