

INTERNATIONAL AFFAIRS COMMITTEE

MINUTES

November 16, 2004

The meeting was called to order by Bob Kass, Chair at 4:35 p.m., Central. Members of the committee present were Bob Kass, Chair; Marty Basta; Len Bernstein; Chris Champion; Neil Grigg; Larry Lux; and Diane Linderman, Board Liaison. Zeferino Sanchez and Ross Vincent were absent. Julio Fuentes, Chair of the APWA/AMMAC Task Force was also present. Geoff Greenough, Chair of the APWA/SPWA/CZPWA Task Force was absent. Staff included Kaye Sullivan, Nickole Blankenship, and Mark Tibbetts.

Discussion of Process to Increase Corpus of Jennings Randolph Fund

Mark Tibbetts advised the committee that a brochure to be used in soliciting funds for the Jennings Randolph Fellowship program is in the hands of the graphic designer. He requested that committee members provide him with contact names by Friday, November 26th, so letters could be sent. The letters can go out under various signatures, but he will keep an aggregated lead list that will go to all committee members so each member can be advised of the list of contacts and how they were contacted (i.e., phone call, brochure, letter).

Approval of Minutes

The minutes of October 19, 2004 meeting were approved by consensus.

Identification of Future *Reporter* Articles

Committee members were asked to consider two additional articles – one for the April issue and one for the May issue. This will be discussed on the December conference call. Bob will prepare a sidebar for the January issue on Bernardo Garcia's ICMA award on his work in Mexico.

Review of International Task Force Work Plans for 2004-2005

APWA/AMMAC Task Force: The task force will provide a work plan for 2004-2005 early in December. AMMAC has agreed to pay a fee to APWA for rights to print the APWA *Management Practices Manual* in Spanish and is currently getting quotes from printers in Mexico. APWA is willing to make format changes and word changes to the publication upon the direction from AMMAC. The task force met with the US Department of Commerce and the US General Council for Tijuana on seeking US exhibitors for the Latin America Conference in May 2005. Julio indicated he is hoping that the relationship with the US Department of Commerce will grow and that the other two international task forces will be able to utilize the DOC for their conferences. APWA had agreed to be the sponsor for the AMMAC Conference, however, AMMAC will pay the fee.

APWA/IPWEA/INGENIUM Task Force: The task force developed a draft work plan for 2004-2005 and work has begun on the activities.

APWA/SPWA/CZPWA Task Force: Translation of the *APWA Reporter's* headlines for Slovakia and the Czech Republic has begun.

Review of Jennings Randolph Fellowship Applications

Upon notice by staff that the Eisenhower Institute had advised only the interest generated in the last year could be utilized for the 2005 fellowships, the committee discussed whether the fundraising effort should be for a restricted fund at APWA to supplement the interest on the JR Fund or whether the corpus of the fund held by the Eisenhower Institute should be increased through fundraising. The committee decided to put a hold on printing of the fundraising brochure until clarification is reached with the Eisenhower Institute on the utilization of interest in the fund.

Committee members had reviewed all applications prior to the conference call and provided their individual rankings on the call. They developed a short list of the applicants for the Australia study tour by narrowing down to the top four and requested that the chair and staff contact those four for an abstract of the presentation they would make at the IPWEA conference and a proposed budget for their trip. A date of December 9, 2004 [*later changed to December 10th*] was set for a conference call of a sub-committee of IAC to review the additional information and make a decision on a recommendation to the Eisenhower Institute.

The committee reviewed the single application for a study tour in Mexico and requested the chair ask the applicant for additional information on the topic to be studied and presented.

Next Committee Meeting

The next committee meeting date is December 21, 2004 at 4:30 p.m., Central.

Adjournment

The meeting was adjourned at 5:45 p.m.