

**ONE-CALL SYSTEMS INTERNATIONAL**  
**A Committee of the American Public Works Association**

**ELECTION OF OFFICERS**  
**PROCEDURES**

**Whereas:**

1. The Operating Guidelines for One-Call Systems International (OCSI), a committee of the American Public Works Association (APWA), adopted by the OCSI membership on 28 March 1998 and approved by the APWA Board of Directors on 17 September 1998, require (Article VI, Section 1) that OCSI establish procedures for the election of Officers.

**It is proposed that:**

1. The OCSI Chair appoint a Nominating Task Force at the OCSI meeting held in conjunction with the APWA Congress, or at such other date as the committee shall set by resolution.
2. The Nominating Task Force comprise at least one (1) past Chair of OCSI and at least two (2) OCSI members from different industry sectors, none of whom may become candidates.
3. The Nominating Task Force seek input from OCSI work group chairs, current OCSI Officers and APWA in identifying suitable candidates.
4. The Nominating Task Force solicit interested candidates and assemble a slate of candidates for each available position.
5. The Nominating Task Force ensure, to the best of its ability, that each candidate:
  - Is a member in good standing of OCSI;
  - Has a strong work ethic and a demonstrable record of meeting commitments;
  - Has demonstrated leadership skills;
  - Has the ability to govern and establish policy;
  - Is accountable;
  - Is open minded and prepared to work cooperatively toward the achievement of OCSI's goals and objectives;
  - Is prepared to commit the time and resources necessary to fulfill the requirements of the position for which he or she is standing; and,
  - Has the support of his or her employer for the candidacy
6. Each candidate provide to the Nominating Task Force by a date set by the nominating task force a photograph and a written statement of not more than one and a half pages in length describing the candidate's background experience, expertise and reasons for candidacy.
7. The Nominating Task Force present a slate of candidates and the position for which each is standing at the OCSI mid-winter meeting.
8. The APWA reproduce the candidates' photographs and statements in a consistent format, prepare the ballots which shall be structured to identify candidates and the positions for which they are standing, allow provision for "write in" candidates and include instructions to voters.
9. The APWA/OCSI Staff Liaison establish and meet the time schedule for distribution of the election package to all OCSI members of record as of 60 days prior to the date of the election, receipt and counting of ballots and inclusion of new Officers in the annual One-Call Directory.
10. The APWA/OCSI Staff Liaison be the Chief Teller for OCSI.
11. The election results be announced to the membership at the Annual General Meeting.