

TOP TEN PUBLIC WORKS LEADERS OF THE YEAR AWARD NOMINATION FORM

DEADLINE March 2, 2009 *(not postmarked)*

In order for the nominee to be considered, both the Nomination Form and Supporting Data Form must be completed by either the nominee or the group/individual making the nomination.

Please note below who is completing this form.

- Nominee
- Group/Individual Nominating

FORWARD THIS FORM AND SIX COPIES OF SUBMITTAL TO:

Top Ten Public Works Leaders of the Year Awards Program

American Public Works Association
2345 Grand Boulevard, Suite 700
Kansas City, MO 64108-2625

Candidate's Name

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone Fax

E-mail

Group/Individual Nominating

Title

Agency/Organization

Address (if post office box, include street address)

City State/Province Zip/Postal Code

Phone Fax

E-mail

Continued...

TOP TEN PUBLIC WORKS LEADERS OF THE YEAR AWARD

SUPPORTING DATA FORM

DEADLINE March 2, 2009 *(not postmarked)*

Please complete the requirements listed below limiting submittal to **20 pages**. The 20-page limit does not include nomination form, photographs, or letters of recommendation. Include at least one original color photograph (head shot) of the nominee with your submittal. Six copies of submittal are required.

CANDIDATE

TITLE

AGENCY/ORGANIZATION

If applicable, indicate the population served by candidate's agency/organization:

Please indicate the category under which the candidate's agency/organization falls:

- Municipality
- County/Special District
- State/Federal/Military
- Private Sector

ADDRESS THE FOLLOWING AREAS IN SUPPORTING DOCUMENTATION LIMITING SUBMITTAL TO 20 PAGES. YOU MUST ADHERE TO THE SEQUENCE BELOW:

Employment Record Briefly list all employment positions, dates of each position and description of responsibilities. Begin with current employment and include consulting work.

Job-Related Technical and Managerial Accomplishments Describe all major achievements and accomplishments. State specific role in each. Include innovations in technical and/or managerial fields. Describe your commitment to advancing other people in career and profession. NOTE: This section weighs most heavily in the judging process.

Initial and Lifelong Education Include colleges and universities attended, dates of attendance, majors, and degrees received. List attendance at professional institutes and on-the-job-training.

Publications and/or Presentations List any published articles and/or papers delivered at professional meetings.

Professional Involvement List organizations, activities, offices held.

Community Service List organizations, activities, offices held.

Awards List educational, professional and civic awards. Include recognition for public service.

DIRECTIONS

Nominations should be limited to no more than 20 pages. The 20 pages do not include a letter of introduction from the chapter/nominator or the nomination form and supporting data form and any letters of recommendation which should be limited to six. If you have a letter or introduction it should be placed in front of the nomination and not be over two pages. The nomination and supporting data forms should follow the letter of introduction. Your submittal should address the areas outlined above in the sequence stated. Letters of recommendation will be accepted provided each letter cites specific examples of professional involvement with the nominee. Letters will not be accepted after nomination deadline. Include at least one original color photograph (head shot) of the nominee with your submittal.

Six copies of submittal are required. The materials should be sent to APWA national. Nominations will not be returned.