

PROFESSIONAL MANAGER OF THE YEAR AWARD

ADMINISTRATIVE MANAGEMENT

APWA MEMBER AWARDS

PURPOSE: The Professional Manager of the Year Award in Administrative Management seeks to recognize outstanding achievement in the area of administration within the public works department and to inspire excellence and dedication in the public sector by recognizing the outstanding career service achievements of administrative professionals.

ELIGIBILITY: Any APWA member whose primary responsibility is in the area of public works administration management. Fields of employment for a nominee include, but are not limited to, human resource professionals, financial/business operations managers, information technologists, procurement services specialists, safety officers, and office management administrators. Members of the APWA Board of Directors are not eligible during the time they serve on the Board. APWA Leadership and Management Committee members are not eligible.

Career Length Candidates with a minimum of ten years qualifying experience may be nominated.

Agency Candidates may be employed by either the public or private sector. However, their career service must be in the public works field of administrative management.

Scope Candidates must manage and made significant contributions in the field of public works and the discipline of administrative management.

SELECTION The Award winner will be selected by a panel of judges appointed by the APWA President. Members of the panel shall represent the public works field and other support services within the public works profession.

CRITERIA The criteria used in the selection process include:

Profession Significant contributions to the advancement of administrative management.

Leadership Outstanding leadership and vision evidenced by employing progressive management techniques in the area of administrative management.

Innovation Employment of new and innovative ideas and technology in advancing the effectiveness of administrative management.

Agency Service Implementation of effective methods to optimize fiscal management of administrative services.

Customer Services Maintenance of a high degree of satisfaction among customers and other stakeholders.

Community Service Promotion of the field of public administrative management in the community, agency or customers served.

NOMINATION PROCESS Any group, individual, governmental entity may nominate candidates. Nominations are particularly encouraged from APWA chapters and branches. Self-nominations are not accepted. Original submittal should include a nomination form and supporting documentation that clearly addresses the eligibility requirements and the candidate's professional work. Six copies of the submittal are required. These materials should be sent to APWA National. Materials submitted for supporting documentation will not be returned.

DEADLINE March 2, 2009

PRESENTATION The winner is presented with a plaque at the Awards Recognition Ceremony held during APWA's International Public Works Congress and Exposition and featured in APWA's publications.